MEMORANDUM

TO: Superintendents, Business Managers, Treasurers, Bookkeepers,

Directors of Special Education, Directors of Vocational Education, Charter School Sponsors, Charter School Organizers, and Other Interested Parties

FROM: Melissa K. Ambre, Director

Office of School Finance

SUBJECT: 2009 Budget Workshop

DATE: July 24, 2009

SAVE THE DATE

The 2009 annual DOE Budget Workshop will be held on Wednesday, August 12, 2009, beginning at 9:00 a.m. in Indianapolis. We will provide more details about the workshop and location next week.